



JOB DESCRIPTION

BALLPARK OPERATIONS INTERN

SUMMER 2023

BRIEF SYNOPSIS OF JOB

An entry-level position providing hands-on experience in collegiate summer baseball. Join the St. Cloud Rox for the summer to gain a behind-the-scenes experience like no other. You'll learn the ins and outs of a sport organization within the Northwoods League. The Northwoods League has over 300 alumni who have gone on to play Major League Baseball. The Rox are a leader in fan support and community engagement along with consistently creating a ballpark environment that is incredibly entertaining for fans.

Interns will support specific departments throughout the season. The position will include event day duties and some non-game day events as well. The ideal candidate is a strong communicator with the ability to work in a team environment, have an eagerness to learn, and possess the flexibility to adapt to what each day brings.

This position starts in mid/late May and lasts through mid-August.

Reports to: Assistant General Manager

RESPONSIBILITIES

- Leads the setup of the ballpark for each game day. This includes but is not limited to setting up tables, chairs, flags, beverage coolers, signage & tents.
- Assists in coordinating and placing ballpark deliveries (promotional & concession items).
- Assists in setup of merchandise area prior to the game so it is ready for sales.
- Directs quality control such as making sure seats and walkways are clean prior to gates opening and after.
- Fills freezers with ice for training staff & concessions.
- Helps with food and beverage inventory, setup, cleaning and point of sales.
- Helps coordinate hospitality staff and volunteers.
- Leads post-game ballpark clean up.
- Helps with departments as needed such as community events like parades and player & mascot appearances.
- Assists equipment manager with filling water coolers and ice as needed for the visiting and home team.
- Assist ticketing intern in the ticket booth selling tickets to walk up buyers and distributing Will Call tickets.
- Helps distribute 100,000 pocket schedules throughout Central Minnesota.
- Works in ticket office to help answer phone calls, sell tickets, etc. as needed on game days and non-game days.
- Other duties that are assigned

QUALIFICATIONS

- Have a positive attitude and provide a strong effort to succeed
- Self-motivated and very organized
- Outstanding customer service skills
- Must be available for all Rox home games and have ability to work extended hours including weeknights and weekends
- Succeed in a team environment
- Some heavy lifting may apply
- Effective written and verbal communication

TO APPLY: Send resume and cover letter to info@stcloudrox.com
Any questions, please call 320-240-9798 or email info@stcloudrox.com